

Metal and Laminate Lockers and Locks

Installation, operation & maintenance guide

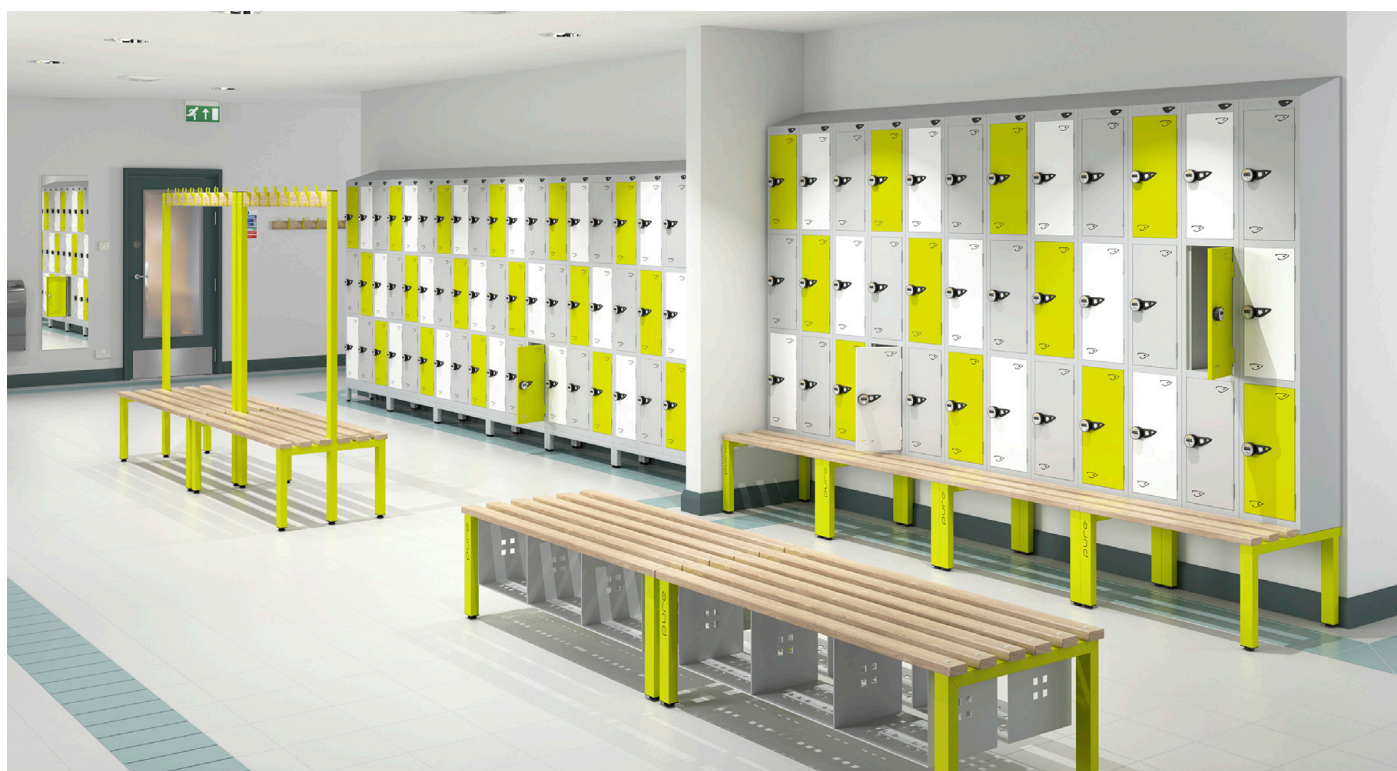


Important - Retain for future reference. Please read the instructions and warnings carefully before use to ensure safe and satisfactory operation of this product.

If in doubt please call Commercial Washrooms on 01202 650900, we will be happy to assist you.

Contents

| | |
|---|----|
| Safety information..... | 3 |
| Positioning and configuration..... | 4 |
| Locker runs..... | 5 |
| Securing to a wall..... | 6 |
| Securing back-to-back..... | 7 |
| Obstructions..... | 8 |
| Mechanical combination lock instructions..... | 10 |
| Looking after your locker..... | 12 |





Safety Information

Before you start, make sure you have the right tools, plenty of space, and a clean, dry area for installation.

ALWAYS install on a strong, level, and even surface.

ALWAYS ensure the locker base is flush with the floor.

ALWAYS ensure all fixings are secure.

DO NOT use this item if any parts are missing, damaged, or worn.

DO NOT use this item unless all fixings are secured.

DO NOT attempt to lift or move locker unaided.

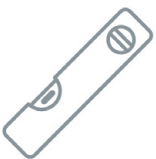
DO NOT use locker until fully installed.

NOTE: You must use fixing devices suitable for the type of wall you intend to mount lockers to, these are not included with the lockers. Please ensure the head of the fixing used has a greater diameter than the mounting hole in the locker and the fixing is safe and secure before use. If you need help finding the right fixings, please contact us.

WARNING: Always ensure the area to be drilled is free from hidden electrical wire, water and gas pipes, and asbestos.

WARNING: Installation should only be carried out by a competent person. Check the suitability of the wall before fitting.

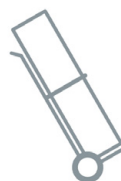
Tools Required



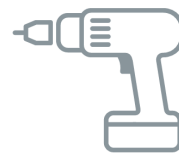
Spirit Level



Rivet Gun



Equipment
Handling



Drill



2 Persons
Required

PPE (Personal Protective Equipment)



Eye Protection



Safety Shoes



Safety Gloves



Knee/Elbow
Pads



Bump Cap

Positioning

- Due to their narrow height to depth ratio, lockers should **ALWAYS** be secured to ensure stability. Single lock nests should be fixed back to a wall.
- Runs of lockers should be fixed together side by side and then fixed back to a wall or back-to-back with another run of lockers.
- Lockers mounted on stands should be fixed down to the stands as well as side to side and back to a wall or other run of lockers.
- Check the location to ensure the floor surface is strong and level. Do not install lockers on damaged or uneven surfaces.
- Clear away any debris in the work area.
- Remove packaging from lockers and dispose in accordance with local authority.
- Remove the keys from the underside on the locker base.
- Position the locker where it is going to be fitted.
- **DO NOT** attempt to lift or move lockers by yourself.

Configuration



Back to Wall ✓



Back-to-Back ✓



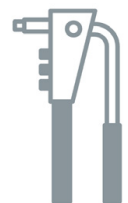
Free Standing ✗

Locker Runs

Runs of more than one locker MUST be fixed together side by side and then fixed back to a wall or back-to-back with another run of lockers.

Ensure the unit is securely in position and rivet them together side by side.

Use 4x10mm rivets and insert them into the 4 attachment locations within the locker side panels, highlighted below.



Securing to a Wall

Using fasteners suitable for the type of wall, fasten each locker to the wall using the holes provided and highlighted below. Fasteners are not provided with the locker. It is important to use an appropriate fixing for the wall type, contact us for assistance if needed.

Correct Installation

Locker flush to wall and fixed into position using suitable fasteners.



Incorrect Installation

Locker is free standing, away from a wall.



Back to Back Installation

Ensure each unit is securely in position and fix together side by side and back to back through the fixing holes highlighted below. Use 4x10mm rivets in the fixing holes within the locker panels and rivet securely together.

Correct Installation

Island of lockers are fixed together back-to-back and side to side.



Incorrect Installation

Island of lockers are not fixed together back-to-back.



Obstructions

For safety, it is essential that lockers are fixed securely to the wall to keep them stable.

Where the positioning of the lockers against a wall is impeded by the presence of skirting boards, floor covering, or central heating pipes, stands can be used to raise the lockers clear of the obstruction.

The rear leg of our locker stands are inset to avoid a low height obstruction and allow the locker to be fixed flush to the wall.

The images below show examples of locker stands with inset legs to avoid common obstructions.

To install lockers to an obstructed wall, please refer to page 9.

Common Obstruction Diagrams



Skirting Board



Floor Covering



Pipework

Securing to a Wall (Obstructions)

Wall situated lockers should be fixed back to the wall as well as side to side. Lockers can be fixed directly onto the walls or on to wall-fixed timber battens.

Timber battens or locker stands should be used on irregular wall surfaces or where the lockers are positioned in front of an obstruction like a skirting board, leaving a gap between the locker and the wall.

The diagrams below demonstrate the correct and incorrect way to install a locker over an obstruction.

Correct Installation

- 1 Locker based on a stand to clear obstruction and fixed directly and flush onto the wall.
- 2 Timber battens fixed to the wall (250mm from the top) to provide stable fixing points for the locker past any obstruction.

Incorrect Installation

- 3 Locker fixed to the wall leaning over the obstruction without a batten.
- 4 Free standing locker.



Mechanical Combination Lock

The mechanical combination lock can be bought in Private mode (4DIG-PRI) or Public mode (4DIG-PUB).

- In Private mode, the locking system remains locked at all times, only allowing access when the correct code is entered, ideal for lockers where ongoing individual access is required, such as *employee lockers* or *asset security*.
- In Public mode, the lock is unlocked until a code is entered to engage the locking mechanism. This suits environments where large amounts of people require quick access to an area, such as *gyms* and *leisure facilities*.

Note: The correct user mode MUST be selected when ordering locks. Locks cannot be changed between Public and Private modes after purchase.

Public Mode - User Instructions

1. With the lock in the "open" position, rotate the wheels to create a new user code.
2. Turn the handle to the "closed" position.
3. Scramble the code to secure.
4. Check it has locked.



Open Position



Closed Position

Private Mode - User Instructions

1. Set a new user code by first selecting the current user code (default is 2244)
2. Turn the handle to activate code-change button. (see arrow below)
3. Press and hold code-change button then rotate individual wheels to select new user code.
4. Release code-change button to set user code.
5. Close locker door and scramble the code to lock.
6. This code will now work every time until it is changed.



Looking after your locker

- **Fixings** - As the lockers contain moving parts, fixings may occasionally become loose. It is therefore important that all exposed fixings are examined periodically and re-tightened when necessary.
- **Cleaning** - Standard steel lockers have a high quality paint finish and, under normal use, all that is required to keep the lockers in good condition is an occasional wipe with a duster or soft cloth with a spray polish if required. Do not use solvents as this may cause deterioration in the paint finish.
- **Routine** - Lockers should be cleaned regularly and checked for signs of wear and tear.
- **Damage** - Damaged doors should be replaced ASAP as the security of the locker may be compromised. Replacement doors, locks, and keys are available on request.

This handbook serves as a product guide for the stainless steel and aluminium lockers, locker stands, and locks, for use in standard configurations.

Please make sure you have read the guide fully as no liability can be accepted for incorrect installation of the lockers.

The illustrations, descriptions, load data, and other information contained in this manual were accepted as correct at the date of publication. However, we reserve the right to make any necessary changes, in line with product development and improvement.

No liability can be accepted for any inaccuracies or omission, although every reasonable care has been taken to ensure this publication is as complete and accurate as possible.

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